

Singer Bangladesh Limited

Notice of 43rd Annual General Meeting

Notice is hereby given that the **43rd Annual General Meeting** of **Singer Bangladesh Limited** will be held on **Tuesday, April 11, 2023** at **2.00 p.m.** by using **Digital Platform** to transact the following business:

AGENDA

1. To receive and adopt the Directors' and Auditors' Report and the Audited Financial Statements of the Company for the year ended December 31, 2022.
2. To declare dividend for the year ended December 31, 2022.
3. To elect Directors under rotation.
4. To appoint Statutory Auditors and to fix their remuneration.
5. To appoint Corporate Governance Compliance Auditors and to fix their remuneration.
6. To confirm the re-appointment of the Independent Director.

By order of the Board



Kazi Ashiqur Rahman
Company Secretary
March 15, 2023

Notes

- Members whose names appeared in the Members'/Depository Register on Record Date i.e. February 16, 2023 will be eligible to join/participate and vote in the Annual General Meeting through Digital Platform and to receive the dividend.
- A Member entitled to join/participate and vote in the Annual General Meeting may appoint a proxy in his stead. A scanned copy of the duly stamped proxy form must be sent to the email "iro@singerbd.com" not later than 48 hours before the meeting.
- Pursuant to the BSEC Notification No. BSEC/CMRRC/2006-158/208/Admin/81 dated June 20, 2018, soft copy (PDF format) of the Annual Report 2022 will be sent to the Members' respective email addresses as available with us. The Annual Report 2022 will also be available on the Company's website at: www.singerbd.com.
- The link for joining the Digital Platform (audio-visual meeting) is <https://singer.bdvirtualagm.com> which will also be sent to the respective Members' email addresses and SMS to their mobile number as available with us in due course of time. The Members need to put their 16-digit Beneficial Owner (BO) ID number as proof of their identity for log-in to the system.
- This link <https://singer.bdvirtualagm.com> will be opened 24 hours before the commencement of the AGM for questions/comments and vote electronically by the members.
- Members who have so far not encashed their dividend warrants from 2019 to 2021 are requested to communicate to the Registered Office of the company.